



SOLIDARITY SOCCER DATA PRIVACY NOTICE

What information is being collected?

The information we are collecting includes:

- Name
- Address including post code
- Date of Birth/Age
- Mobile Number
- Email
- Gender
- Ethnicity
- Disability
- Solidarity Soccer attendance
- Relevant medical information including allergies/injury problems (see physical activity readiness questionnaire)
- We indirectly collect and process the contact details of your emergency contact, including their name, relationship to yourself and phone number
- Consent in the event of any illness/accident, any necessary treatment can be administered, which may include the use of anaesthetics
- Imagery and video permission
- Accident and incident reports are done where relevant too
- We will send out regular surveys asking for your feedback on Solidarity Soccer.
- We produce case studies with some participants about their experiences at Solidarity Soccer depending on consent.

Who is collecting it?

AFC Unity are collecting and processing this information.

How is it collected?

We collect this information via you completing our “Expression of Interest” form. This is often completed digitally, but if it is completed as a hard copy it will become digitised with the hard copy being shredded.

We categorise this data to create an attendance register of people that come to the Solidarity Soccer sessions and provide an easy to use document, especially in case of emergencies, e.g. medical contact information.

The data will be deleted every May, with everyone wanting to continue to take part in Solidarity Soccer having to complete a new form.

We will send out surveys by email asking for your feedback on the session via Survey Monkey.

We will summarise the data before deleting for funding and evaluation purposes, making sure all data is unidentifiable and anonymised. As an exception, we will keep copies of image release forms and data protection consent forms but make sure these are password protected – you can withdraw your consent at any time by contacting us via the details included below within the “Data Controller” section.

Whilst trade union discounts are available via the club, we do not record trade union status for attendees of Solidarity Soccer.

For case studies, we will email you to ask if you want to answer several questions via email to produce a case study to illustrate the impact of Solidarity Soccer, which will then be compiled into an article that will be displayed online on our website, and potentially summarised as quotes via images that will be shared on social media.

How will it be used?

We collect and process this data for several reasons, including:

Purpose	Personal information used	Lawful basis
For evaluation purposes to pass onto funders.	<ul style="list-style-type: none">• Name• Post code• Age• Gender• Ethnicity• Disability	We need this information to be able to perform and administer our contract with the grant funder of the sessions.

	<ul style="list-style-type: none"> • Solidarity Soccer attendance • We will send out regular surveys asking for your feedback on Solidarity Soccer (we can only do this if you have consented to us contacting you via email). 	
To communicate with players – we only do this on a weekly basis via a Solidarity Soccer email, which includes regular updates regarding the session and wider club activities and events that you might want to get involved in, alongside sending surveys out via email to collect feedback on the sessions.	<ul style="list-style-type: none"> • Name • Email 	Through express consent from you for AFC Unity to collect the data specified, in the way stated and for the reasons stated.
To get permission to take imagery and videos.	<ul style="list-style-type: none"> • Name • Address including post code • Age • Signature 	Through completing an Image Release Form.
To meet legal and insurance requirements.	<ul style="list-style-type: none"> • Name • Date of Birth • Gender • Disability • Relevant medical information including allergies/injury problems (see physical activity readiness questionnaire) • We indirectly collect and process the contact details of your emergency contact, including their name, relationship to yourself and phone number • Consent in the event of 	<p>We have a legal obligation to comply with health and safety laws.</p> <p>We also have a legal obligation to report any accidents in accordance with health and safety laws.</p> <p>We have a legitimate business interest to ensure that all legal claims are managed effectively.</p>

	<p>any illness/accident, any necessary treatment can be administered, which may include the use of anaesthetics</p> <ul style="list-style-type: none"> • Accident and incident reports are done where relevant too. 	
<p>To promote the club and related activities such as Solidarity Soccer and help with fundraising.</p>	<ul style="list-style-type: none"> • We produce case studies with some participants about their experiences at Solidarity Soccer depending on consent – we do this via asking questions by email. 	<p>Through express consent from you for AFC Unity to collect the data specified, in the way stated and for the reasons stated.</p>

For some of your personal information you will have a legal, contractual or other requirement or obligation for you to provide us with your personal information. If you do not provide us with the requested personal information we may not be able to admit you as an AFC Unity Solidarity Soccer participant or we may not be able to comply with legal obligations and we may have to stop you from attending Solidarity Soccer. For other personal information you may not be under an obligation to provide it to us, but if you do not provide it then it may affect our service provision.

Where you have given us your consent to use your personal information in a particular manner, you have the right to withdraw this consent at any time, which you may do by contacting us as described in the "Data Controller" section below.

Please note however that the withdrawal of your consent will not affect any use of the data made before you withdrew your consent and we may still be entitled to hold and process the relevant personal information to the extent that we are entitled to do so on bases other than your consent. Withdrawing consent may also have the same effects as not providing the information in the first place.

Who will it be shared with?

AFC Unity may share the data with the following groups/people/organisations:

- AFC Unity's 11-a-side players who become AFC Unity Ambassador Coaches
- AFC Unity's Board of Directors
- AFC Unity's volunteers
- Funders of AFC Unity
- U-Mix Centre (especially in relation to the accident and incident reports)

Anyone using this data will be asked to sign a contract agreeing to destroy the data in May or when they are no longer involved, whichever is soonest.

Retention Period

The data will be deleted every year in May, with anyone wanting to continue to take part in Solidarity Soccer needing to complete a new Expression of Interest form.

We will summarise the data before deleting for funding and evaluation purposes, making sure all data is unidentifiable and anonymised. As an exception, we will keep copies of image release forms and data protection consent forms but make sure these are password protected – you can withdraw your consent at any time by contacting us via the details included below within the “Data Controller” section.

Case studies will remain online on our website and shared via social media unless you ask for it to be removed.

Data Subjects Rights

The GDPR provides the following rights for individuals:

1. The right to be informed
2. The right of access
3. The right to rectification
4. The right to erasure
5. The right to restrict processing
6. The right to data portability
7. The right to object
8. Rights in relation to automated decision making and profiling.

For more, see here: <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>

Data Controller

The data controller is AFC Unity.

Address of data controller: AFC Unity, The Circle, 33 Rockingham Lane, Sheffield, S1 4FW
Email: afcunity@gmail.com

Key contact from AFC Unity to talk to regarding data protection matters is Jane Watkinson, Secretary and Director, janewatkinson@afcunity.org

Other key contacts:

Jay Baker, Manager, Chair and Director, jaybaker@afcunity.org
Sophie Smith, Welfare Officer and Director, sophiesmith@afcunity.org
Jaimee Reeve, Treasurer and Director, jaimeereeve@afcunity.org

Changes to This Notice

We may update this privacy notice from time to time. When we change this notice in a material way, we will update the version date at the bottom of this page. For significant changes to this notice we will try to give you reasonable notice unless we are prevented from doing so. Where required by law we will seek your consent to changes in the way we use your personal information.